

TELEBEARS Appointment FAQ'S:

Q: Do all Students in CNR have to have an advisor code for enrollment?

A: Yes. All CNR students must meet with their advisor to obtain their advisor code. No advisor codes will be distributed by phone, email, or without an appointment. There are no exceptions!

Q: When is the best time for me to get my advisor code?

A: The best time to get your advisor code is as soon as you receive an email from the CNR Office of Instruction and Student Affairs (OISA), informing you the on-line appointment system will be available soon. The email from OISA usually goes out a week or so after students receive their TeleBEARS notification date and time from the Registrar's Office.

Schedule your appointment early. Most students will have their Phase I appointment in late October or early November (for spring registration) and late April or early May (for fall registration). Do not wait until the last minute to schedule an appointment, as there may not be any available before their Phase I appointment. CNR starts early to ensure we have time to meet with everyone before their Phase I appointment.

Q: What should I bring to my appointment?

A: Students need to bring a completed Tele-BEARS form, current schedule, unofficial transcript and any questions that they may have for the advisor. Students can pick up a copy of the Tele-BEARS form from our office (260 Mulford) or print one out online: http://nature.berkeley.edu/site/req_forms.php **Always arrive to your appointment on time and prepared.**

Q: Are the advising appointments on Berkeley time?

A.: No, CNR advisors do not see students on Berkeley time. You should arrive to your appointment on time. Give yourself enough time to arrive to your scheduled appointment. If you arrive late and are unprepared, you may be prompted to schedule another appointment, as most appointments are scheduled back-to-back.

Q: If I have to cancel, how do I get another appointment?

A: CNR OISA advisors ask that students please refrain from cancelling and rescheduling appointments whenever possible. When students make an appointment and cancel, they are taking up a time slot that another student could have used. CNR may cancel the students appointment if they reschedule more than one or two times to allow other students to have a chance to sign up for an appointment.

Q: How do I schedule an on-line appointment?

A. To schedule an appointment for Tele-BEARS, students should go to: http://nature.berkeley.edu/site/advising_appointments.php

--Schedule Planning Resources:

Online Schedule of Classes: <http://schedule.berkeley.edu>

Course Catalog: <http://catalog.berkeley.edu>

7-course Breadth: <http://ls-advise.berkeley.edu/requirement/7breadth.html>
CNR Major Requirements: <http://nature.berkeley.edu/site/majors.php>