

## Berkeley Campus

### Template Form for Reappointment Consideration (Statement of Interest)

Relevant Contract Provisions: Article 7a. Section J

*Article 7a. Section J.1-2*

*1. Pre-Six Unit 18 faculty with a current Unit 18 faculty appointment who submit interest as described in this section (“internal candidates”) will be considered for reappointment prior to the consideration of external Unit 18 applicants. A request for reappointment consideration shall be submitted by Pre-Six Unit 18 faculty to the department chair, department chair equivalent, or designee in accordance with the deadlines in the chart below, or within thirty (30) calendar days from the date on which the appointment letter is transmitted to the Unit 18 faculty member, whichever is later.*

	<i>Initial Appointment</i>	<i>Multi-year Appointment final year</i>
<i>9/12 Appointees</i>	<i>October 15</i>	<i>October 15</i>
<i>1/10 semester – Fall only</i>	<i>October 15</i>	<i>October 15</i>
<i>1/10 semester – Spring only</i>	<i>February 1</i>	<i>October 15</i>

*2. A request for reappointment consideration shall include the following:*

- a. An affirmative statement of interest for reappointment and curriculum vitae;*
- b. A list of courses and/or other assigned duties that the Unit 18 faculty member is interested in;*
- c. For each quarter of a possible reappointment, the appointment percentage that the Unit 18 faculty member would like to receive.*

**TEMPLATE:** *to be included in appointment/reappointment letter*

### **STATEMENT OF INTEREST IN REAPPOINTMENT**

To be assessed/reviewed and considered for reappointment prior to the review of external applicants for Unit 18 positions, you must submit your request to be considered for reappointment to your department chair or equivalent <<*insert name/email*>> in accordance with the deadlines below, or within 30 days from the date on which the appointment letter was transmitted to you, **whichever is later.**

	<i>Initial Appointment</i>	<i>Multi-year Appointment final year</i>
<i>9/12 Appointees</i>	<i>October 15</i>	<i>October 15</i>
<i>1/10 semester – Fall</i>	<i>October 15</i>	<i>October 15</i>
<i>1/10 semester – Spring only</i>	<i>February 1</i>	<i>October 15</i>

1. Do you want to be considered for reappointment?  
 YES  
 NO
  
2. List the courses that you are interested in teaching and/or other assigned duties that you would like to be considered for.

3. For each semester of a possible reappointment, list the appointment percentage that you would like to receive:

Year 1:	Appointment Percentage:
Fall Semester	
Spring Semester	
Year 2:	Appointment Percentage:
Fall Semester	
Spring Semester	
Year 3 <sup>1</sup> :	Appointment Percentage:
Fall Semester	
Spring Semester	

**Attach your C.V. to this request form and return to your department chair or equivalent <<insert email address>>**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Department/Program/Unit

\_\_\_\_\_  
Date

<sup>1</sup> Generally, consideration for a three-year reappointment will only be applicable to individuals who are on a two-year appointment. If you have questions about whether year 3 is applicable to you, please consult with your department, program, or unit.