CNR DeCal Information
What is a DeCal?

- A DeCal is a student-initiated 98 or 198 course offered for academic credit.
- Each DeCal is sponsored by a department. Typically, this is the department of the faculty member that sponsors the student’s DeCal.
- DeCals are created by and facilitated by students.
CNR DeCals

- When a student creates a DeCal, a faculty member is required to sponsor that DeCal.
- When a sponsoring faculty member is in a department housed in the College of Natural Resources (ex. ESPM, PMB, NST, etc.), students are required to contact the CNR Office of Instruction and Student Affairs regarding their applications.
- For Spring 2016 DeCals, the contact person is Kimberly Cattarusa, cnrteaching@berkeley.edu
“I have an idea for a DeCal, how do I create one?”

- In order to create and facilitate a DeCal, students must fill out a Course Proposal Form (CPF) and follow instructions for submitting additional documents and obtaining faculty member/departmental chair signatures.

- You can review more specific information at nature.berkeley.edu/cnr-decals or contact cnrteaching@berkeley.edu
Unit Value Sheet

- In addition to your Course Proposal Form and Syllabus, you will also need to fill out a Unit Value Sheet to determine how many units a student will receive for taking your proposed DeCal.
- You can find this sheet at nature.berkeley.edu/cnr-decals
Common Errors

- Question #5 on Course Proposal Form
  - Make sure that you answer this question on a separate piece of paper.

- Question #7 on Course Proposal Form
  - Make sure you list Kimberly Cattarusa in the blank spot on #7

- Not responding to emails
  - Look out for emails from cnrteaching@berkeley.edu (check your spam!)
Turning in Paperwork

- You will need to turn your completed course proposal form and supporting documents to three separate places:
  - (1) Academic Senate - hard copy to 320 Stephens Hall
  - (2) CNR OISA - email scanned copy to cnrteaching@berkeley.edu
  - (3) DeCal Office - click here for information.