**Center for Stable Isotope Biogeochemistry**

**Sample Submission Sheet**

Send samples and completed form to:

**Center for Stable Isotope Biogeochemistry  
Integrative Biology / University of California  
163 Weill Hall  
Berkeley CA 94720 MC 3200**

(Email: [stableisotopes@berkeley.edu](mailto:stableisotopes@berkeley.edu), [mambelli@berkeley.edu](mailto:mambelli@berkeley.edu))

**Sender Information**

Name:

Full mailing address:

Sender email:

Sender phone:

Submission Date:

**Sample information**

Number of samples submitted:

Service requested (i.e., 13C, 15N, 18O, D/H, water extraction, etc.):

Sample description (i.e., waters, gas, soil, leaves, roots, etc.):

Sample status (i.e., liquid in vials, gas in vials, organics weighted and packed in tin capsules, etc.):

Other notes:

**Billing Information (required)**

1. **University of California campuses**

UC Campus:

Department:

PI/Lab name:

Research Administrator (Fund manager) name:

Research Administrator (Fund manager) email:

Recharge information:

**UC Berkeley**

*SpeedType* (if available):

*Fund* (required):

*Dept ID* (required):

*Function* = Program (required):

*CF1* (required, add “blank” if not available):

*CF2* (required, add “blank” if not available):

*Projec*t and *AT* (if applicable):

**Other UC campuses**

Campus chartstring for intercampus lines:

1. **Non-University of California and other affiliates**

Bill To:

Organization or Individual name:

Organization or Individual address:

Accounts payable contact name:

Accounts payable contact email address:

Purchase order/contract number or other reference:

Optional - Special Instructions: (Feel free to include any information you want added to the invoice. Ex: Username, username address, job, PO number, type of analysis, number of samples or analysis, rate/sample, etc.).

Invoice delivery method (email or USPS mail):

Payment method (EFT, wire transfer, paper check). Credit cards not accepted.